
Application Scoring Summary

Scoring System

If an application satisfies all applicable requirements, it will be evaluated and scored based on:

- Organizational Capacity: 50 possible points
- Activity Design 50 possible points
- Total 100

If an applicant is applying for multiple activities (except program delivery and administration), please complete Exhibit 2 (Activity Design) for each of the activities. All of the submitted Exhibit 2 (Activity Design) sections will be averaged for the applicant's total Activity Design score.

No award shall be made to any applicant that scores below a total of 50 points.

Exhibit 1

Organizational Capacity

A. Number of years the applicant organization has served low-income persons with HIV/AIDS

- | | |
|----------------------|----------|
| 1. 10 or more years | 5 points |
| 2. 5-9 years | 4 points |
| 3. Less than 5 years | 3 points |

Maximum Number of Points: 5

B. Care Coordination Site

Applicants are required to ensure that clients are engaged in care coordination/case management. Applicants will receive points either based on the type of care coordination site they are or the level to which they have engaged a care coordination site to provide/receive client referrals.

- | | |
|-------------------------------------------------------------------------------------------------------------------|----------|
| 1. Indiana State Department of Health Care Coordination Provider | 5 points |
| 2. Medicaid Care Coordination Provider | 4 points |
| 3. Recipient of memorandum of agreement with Care Coordination Provider(s)
to provide/receive client referrals | 3 points |

Maximum Number of Points: 5

C. Describe the services your organization currently provides to low-income persons with HIV/AIDS

Applicant will receive 1 point for each of the current services it provides, up to a maximum of 6 points.

- | | |
|---------------------------------------------|---------|
| 1. Case Management/Care Coordination | 1 point |
| 2. Food and Nutrition Assistance | 1 point |
| 3. Budget Counseling | 1 point |
| 4. Emergency Financial Assistance | 1 point |
| 5. Transportation | 1 point |
| 6. Mental Health/Substance Abuse Counseling | 1 point |
| 7. Other | 1 point |

Maximum Number of Points: 6

D. Statewide HIV/AIDS Continuum

Applicants will receive points for membership in the statewide HIV/AIDS planning and service groups.

- | | |
|-------------------------------------------------------------|----------|
| 1. Comprehensive HIV Services Planning and Advisory Council | 2 points |
| 2. Local/Regional Community Action Group | 2 points |
| 3. Local/Regional AIDS Task Force | 2 points |
| 4. Indiana HIV/AIDS Alliance | 2 points |

Maximum Number of Points: 8

E. Community Planning

Applicants will receive points for participation in local/regional planning councils and service networks.

- | | |
|---------------------------------------------|----------|
| 1. State/Local Consolidated Plan Process | 2 points |
| 2. Regional/Local Continuum of Care | 2 points |
| 3. Regional/Local Homeless Provider Network | 2 points |

Maximum Number of Points: 6

F. Organization's Annual Budget

Applicants must list the sources and uses of funds and provide their most recent tax returns. Their annual budget will be analyzed to determine the percentage of funds received from government, foundations and community support. The budget will also be analyzed to determine the percentage of unrestricted funds available to the organization and its deficit ratio. Points will be awarded as follows:

- | | |
|--------------------------------------------------------------------------|----------|
| 1. Less than 40% of the annual budget derived from government awards | 2 points |
| 2. Less than 40% of the annual budget derived from foundation awards | 2 points |
| 3. Unrestricted funds in an amount greater than 25% of the annual budget | 2 points |
| 4. Deficit ratio greater than zero percent | 2 points |
| 5. At least 5% of the annual budget derived from community support | 2 points |

Maximum Number of Points: 10

G. Financial Management System

Applicants must describe the type of financial management system their organization utilizes. What checks and balances are in place?

0 points

H. Program Financing

How much HOPWA funds are being requested? What other funds (if any) will be dedicated to HOPWA activities?

0 points

I. Previous Funding

Applicants will receive points if they have experience administering grants/awards from state, federal and private funders during the past 12 months.

- | | |
|---------------------------------------------|----------|
| 1. Indiana State Department of Health | 2 points |
| 2. Indiana AIDS Fund | 2 points |
| 3. Indiana Housing Finance Authority | 2 points |
| 4. Family and Social Service Administration | 2 points |
| 5. Other | 2 points |

Maximum Number of Points: 10

J. Board of Directors List

Applicants must provide a current list of the organization's Board of Directors.

0 points

Total Number of Points Possible 50

Exhibit 2

Activity Design

A. Activity Description and Outreach

Applicant will describe the proposed program. Applicant has demonstrated how potential beneficiaries will learn about the program and begin to engage in services. Applicants should detail their defined marketing efforts, mechanism to outreach to potential beneficiaries and partnerships with other agencies for referrals.

Maximum Number of Points: 9

B. Anticipated Number of Beneficiaries to be Served

Applicant will receive points for programs that seek to serve the highest percentage of the organizations total active clients.

- | | |
|---------------------------------------------|----------|
| 1. Greater than 25% of total active clients | 5 points |
| 2. 10 – 24% of total active clients | 4 points |
| 3. Less than 10% of total active clients | 2 points |

Maximum Number of Points: 5

C. Consistency with Indiana HIV/AIDS Housing Plan

Applicant will receive points for programs that address the findings and recommendations from the Indiana HIV/AIDS Housing Plan. A copy of the plan is available to download from <http://www.in.gov/ihfa/comdev/hopwa/hopwa.htm>.

Each finding/recommendation is worth 2 points for a maximum of 20 points

1. Housing Affordability
2. Quality of Housing
3. Desire for clients to be independent
4. Confidentiality
5. Multiple Diagnosis
6. Coordinating with Multiple Service Systems
7. Transportation

8. Stigma
9. Reducing barriers to achieving and maintaining housing stability
10. Comprehensive and Collaborative Statewide and Local Planning

Maximum Number of Points: 20

D. Anticipated Outcomes

Applicant will receive 2 points for each outcome identified for a maximum of 10 points. Our definition of outcomes are measurable outputs that will result for beneficiaries as the result of engaging in the proposed program.

Maximum Number of Points: 10

E. Performance Measurement

Applicant will receive 2 points for each performance measurement mechanism identified for a maximum of 6 points. Types of mechanisms include but are not limited to quarterly review of client progress, client surveys, reviewing case notes, etc.

Maximum Number of Points: 6

Total Number of Points Possible 50

Notwithstanding the point ranking system set forth above, IHFA reserves the right to allocate funds irrespective of point ranking, if such intended allocation is: (1) in compliance with applicable statutes; (2) in furtherance of promoting affordable housing; and (3) determined by IHFA's Board of Directors to be in the interests of the citizens of the State of Indiana.

Assistance may be provided in the form of grants or loans; however, funds will be awarded only in amounts appropriate to the scope of the identified need. IHFA reserves the right to determine the exact amount and type of assistance needed for each individual activity.